

# SHORT SALE QUESTIONNAIRE

Date: \_\_\_\_\_

1. Full Property Address: \_\_\_\_\_ County: \_\_\_\_\_
2. Owner 1 Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Cell Phone Owner 1: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Owner 2 Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Cell Phone Owner 2: \_\_\_\_\_
3. 1<sup>ST</sup> Lender: \_\_\_\_\_ Amount Owed \_\_\_\_\_ How many months late? \_\_\_\_\_  
Loan #: \_\_\_\_\_ Phone #: \_\_\_\_\_
4. 2<sup>nd</sup> Lender: \_\_\_\_\_ Amount Owed \_\_\_\_\_ How many months late? \_\_\_\_\_  
Loan #: \_\_\_\_\_ Phone #: \_\_\_\_\_
5. Other Loans / Liens (Give Loan# and contact info as appropriate): \_\_\_\_\_  
\_\_\_\_\_
6. Realtor: (if listed) Company \_\_\_\_\_ Agent \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Listed with Realtor? Yes \_\_\_ No \_\_\_ How Long Listed? \_\_\_\_\_ Current List Price \$ \_\_\_\_\_
7. Does Seller Have a Long Term Hardship? Yes \_\_\_ No \_\_\_  
Describe Seller's Hardship: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Primary residence? Yes \_\_\_ No \_\_\_ Type of Residence: Condo \_\_\_ Single Family \_\_\_ High Rise \_\_\_ Other \_\_\_  
Number of Bedrooms \_\_\_ # of Baths \_\_\_\_\_ Garage? \_\_\_\_\_ Sq Ft \_\_\_\_\_ Age of House \_\_\_ Pool? \_\_\_  
Waterfront? \_\_\_ Owners Assoc? \_\_\_\_\_ (Dues \$ \_\_\_\_\_)  
Other significant Features: \_\_\_\_\_
9. List Any Repairs Needed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Describe any Bankruptcy Involving the Property (actual or contemplated – ie Ch 7, Ch 13, Discharge Date, etc):  
\_\_\_\_\_
11. Has Seller Attempted a Loan Modification or Forbearance? Yes \_\_\_ No \_\_\_\_\_
12. Are you married? Yes \_\_\_ No \_\_\_ Is there a Divorce Involved? Yes \_\_\_ No \_\_\_ If yes, please explain:  
\_\_\_\_\_
13. Is there a Foreclosure Sale Date Scheduled? Yes \_\_\_ No \_\_\_ If Yes, Date of Sale \_\_\_\_\_
14. Is the Property Occupied? Yes \_\_\_ No \_\_\_ If Yes, By Whom? \_\_\_\_\_
15. Can the Property be sold for enough to pay off the Debt? Yes \_\_\_ No \_\_\_ Unknown \_\_\_\_\_
16. Has the Lender Been Contacted about a Short Sale? Yes \_\_\_ No \_\_\_  
Please Explain: \_\_\_\_\_
17. If Seller is Not Located in the same County as the Property, list the State and County for Each Seller for Notary Purposes:  
\_\_\_\_\_

After Completion, please click the "Submit Form" button in the top right corner.

It will email back to me or print and Fax to 888-600-5341